# pro² Funding Application

Thank you for your application to the pro² funding call on infrastructure for device production. The default text and margins in this form must not be adjusted, a page limit of 8 for the entire document must not be exceeded unless the text needs to be enlarged for accessibility reasons. Please note that to help eliminate unconscious bias, this application will be anonymised prior to review. Therefore, please ensure no personal or identifiable details about team members or institutions are included in the ‘Problem and Approach’, ‘EDI and Sustainability’ and ‘Reporting Results’ sections.

We will only fund genuinely collaborative partnerships between academia and industry where the application clearly conveys this. There are two types of project involvement for industry partners:

**Project Partner**- a third party person who is not employed on the grant, or a third party organisation, who provides specific contributions either in cash or in kind, to the project. Entitlement to the outputs of the project and/or Intellectual Property will be determined between the parties involved, however any access to project outputs and/or IP must be in line with any relevant Subsidy Control regulation. As a rule, Project Partners are expected to provide contributions to the delivery of the project and should not therefore be seeking to claim funds from pro². However, where there are specific circumstances where Project Partners do require funding for minor costs such as travel and subsistence, this will usually be paid at 80% fEC unless otherwise stated by us; note that any applicable Subsidy Control regulation and HMRC guidance will also be taken into account which may affect the percentage of these costs that we will fund. These costs should be outlined and fully justified in the proposal and will be subject to peer review.

**A Subcontractor**- a third party individual who is not employed as staff on the grant, or a third party organisation, who is subcontracted by the host organisation to deliver a specific piece of work. This will be subject to the procurement rules of the host organisation. All costs that support the delivery of the subcontract are eligible and will be paid at 80% fEC unless otherwise stated, these should be outlined and fully justified in the proposal and will be subject to peer review. Entitlement to the outputs of the project and/or Intellectual Property will be determined between the parties involved, however any access to project outputs and/or IP must be in line with any relevant Subsidy Control regulation.

Your application must have a project partner as a minimum, but may also have a subcontractor. The project partner and subcontractor cannot be the same. Applications with subcontractors alone will not be considered. Please indicate clearly in the form below where your team members are either project partners or subcontractors. Please also include, as a separate attachment, a letter of support from your project partner detailing the contribution they intend to make to the project.

Once complete, please send this application as a Word document to admin@prosquared.org.

## Project Details

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| --- | --- | --- | --- | --- |
| Project Title: |  |  |  |  |
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| Lead Institution: |  | |
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| Partner Organisation: |  |  |
| Partner Organisation: |  |  |
| Partner Organisation: |  |  |
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| Expected Start Date: |  | Expected End Date: |  |

## Team Details

*If you have more than 5 team members, please add their details at the end of the form. This will not count towards the page limit. If you intend to recruit a team member for this project, please list ‘Yet to be recruited’ as the name in one of the team member slots.*

Principal Investigator

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| Name: |  | Organisation: |  |

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| Main Contact? Yes  No |  |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 1

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| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |
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| Main Contact? Yes  No |  |  |  |  |  |

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| Project Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 2

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| --- | --- | --- | --- |
| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |
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| Main Contact? Yes  No |  |  |  |  |  |

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| Project Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 3

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| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |
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| Main Contact? Yes  No |  |  |  |  |  |

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| Project Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 4

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| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |
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| Main Contact? Yes  No |  |  |  |  |  |

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| Project Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

## Problem and Approach

Please detail the problem that you are aiming to solve:

How do you plan to solve this problem? *(Please include specific and measurable objectives for the work)*:

Please detail the contributions your industry-based partner/s will make to the project (*this could include the idea for the project itself, tools, techniques, workspaces, IP, expertise, resources and finances*) :

## EDI and Sustainability

Please let us know how Equity, Diversity and Inclusion will be considered for this project:

How has sustainability been considered for this project? Please demonstrate consideration given to sourcing, reusability and recycling of any device components and energy consumption of the project outputs:

## Reporting Results

We are open to innovative and accessible ways of summarising and disseminating the results of your work. Please outline here your preferred way of showcasing your results and outputs:

*(Please bear in mind that you will have access to support from the pro² research designer who is able to work with you to create graphics, videos, social media content etc).*

## Finances

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Summary Fund Heading** | **Fund Heading** | **Full Economic Cost** | **pro² Contribution** | **% pro² Contribution** |
| Directly Incurred | Staff |  |  | 80 |
|  | Travel and Subsistence |  |  | 80 |
|  | Other Costs |  |  | 80 |
|  | Sub-total |  |  |  |
|  |  |  |  |  |
| Directly Allocated | Investigators |  |  | 80 |
|  | Estates Costs |  |  | 80 |
|  | Other Directly Allocated |  |  | 80 |
|  | Sub-total |  |  |  |
|  |  |  |  |  |
| Indirect Costs | Indirect Costs |  |  | 80 |
|  |  |  |  |  |
|  | Total |  |  |  |

Breakdown of Other Directly Incurred Costs

|  |  |
| --- | --- |
| **Description** | **Total £** |
|  |  |
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Breakdown of Other Directly Allocated Costs

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| **Description** | **Total £** |
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Breakdown of Indirect Costs

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| **Description** | **Total £** |
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Finance Contact

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| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |
| Address: | |  | | | | | | |  |  |  |

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## Signature

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| Signature: |  | Date: |  |
| Print Name: |  |  |  |