# pro² Funding Application: The pro² Residency Scheme

Thank you for your application to the pro² residency scheme funding call. The default text and margins in this form must not be adjusted, a page limit of 7 for the entire document must not be exceeded unless the text needs to be enlarged for accessibility reasons.

**Principal Investigator** - Principal investigators should normally hold a permanent post but fixed-term employees may be eligible provided that the EPSRC/pro² can be satisfied that the host research organisation is prepared to give the individual all the support normal for a permanent employee and that there is no conflict of interest between the investigator’s obligations to the EPSRC and to any other organisation or employer. The term of employment of a fixed-term employee must extend beyond the duration of the proposed research project.

**Collaboration Partner** - Either an industry-based employee for U.K. only residencies or an industry-based employee or academic based in an overseas company/institution.

**A Subcontractor**- a third party individual who is not employed as staff on the grant, or a third party organisation, who is subcontracted by the host organisation to deliver a specific piece of work. This will be subject to the procurement rules of the host organisation. All costs that support the delivery of the subcontract are eligible and will be paid at 100% FEC unless otherwise stated, these should be outlined and fully justified in the proposal and will be subject to peer review. Entitlement to the outputs of the project and/or Intellectual Property will be determined between the parties involved, however any access to project outputs and/or IP must be in line with any relevant Subsidy Control regulation.

Your application must have a collaboration partner as a minimum, but may also have a subcontractor. The collaboration partner and subcontractor cannot be the same. Applications with subcontractors alone will not be considered. Please indicate clearly in the form below where your team members are either collaboration partners or subcontractors. Please also include, as a separate attachment, a letter of support from your collaboration partner detailing the contribution they intend to make to the project.

Once complete, please send this application as a **Word document** to admin@prosquared.org.

## Project Details

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| --- | --- | --- | --- | --- |
| Project Title: |  |  |  |  |
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| Lead Institution: |  | |
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| Partner Organisation: |  |  |
| Partner Organisation: |  |  |
| Partner Organisation: |  |  |
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| Expected Start Date: |  | Expected End Date: |  |

## Team Details

*If you have more than 5 team members, please add their details at the end of the form. This will not count towards the page limit.*

Principal Investigator

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| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |
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| Main Contact? Yes  No |  |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 1

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| Name: |  | Organisation: |  |

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| Main Contact? Yes  No |  |  |  |  |  |

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| Collaboration Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 2

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Organisation: |  |

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| Main Contact? Yes  No |  |  |  |  |  |

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| Collaboration Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 3

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| --- | --- | --- | --- |
| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |
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| Main Contact? Yes  No |  |  |  |  |  |

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| Collaboration Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 4

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |
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| Main Contact? Yes  No |  |  |  |  |  |

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| Collaboration Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

## Problem and Approach

Please detail the problem that you are aiming to solve:

How do you plan to solve this problem? *(Please include specific and measurable objectives for the work)*:

Please detail the contributions your collaboration partner/s will make to the project (*this could include the idea for the project itself, tools, techniques, workspaces, IP, expertise, resources and finances*) :

## Sustainability

How has sustainability been considered for this project? Please demonstrate consideration given to sourcing and reusability of components, the energy and resource required to create and use the project outputs and the ultimate impact of the output on the environment and planetary resources. Additionally, why does travel benefit this collaboration as opposed to virtual communication?:

## Reporting Results

We are open to innovative and accessible ways of summarising and disseminating the results of your work. Please outline here your preferred way of showcasing your results and outputs:

*(Please bear in mind that you will have access to support from the pro² research designer who is able to work with you to create graphics, videos, social media content etc).*

## Finances

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Summary Fund Heading** | **Fund Heading** | **Full Economic Cost** | **pro² Contribution** | **% pro² Contribution** |
| Directly Incurred | Travel and Subsistence |  |  | 100 |
|  | Other Costs |  |  | 100 |
|  | Sub-total |  |  | 100 |
|  |  |  |  |  |
|  |  |  |  |  |
| Directly Allocated | Estates Costs |  |  | 100 |
|  | Other Directly Allocated |  |  | 100 |
|  | Sub-total |  |  | 100 |
|  |  |  |  |  |
|  |  |  |  |  |
| Indirect Costs | Indirect Costs |  |  | 100 |
|  |  |  |  |  |
|  | Total |  |  |  |

Breakdown of Other Directly Incurred Costs

|  |  |
| --- | --- |
| **Description** | **Total £** |
|  |  |
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Breakdown of Other Directly Allocated Costs

|  |  |
| --- | --- |
| **Description** | **Total £** |
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Breakdown of Indirect Costs

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| **Description** | **Total £** |
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Finance Contact

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| Name: |  | Organisation: |  |

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## Signature

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| Signature: |  | Date: |  |
| Print Name: |  |  |  |