# pro² Funding Application

Thank you for your application to the pro² funding call on *Materials for Digital Devices*. The default text and margins in this form must not be adjusted, a page limit of 8 pages for the entire document must not be exceeded unless the text needs to be enlarged for accessibility reasons. Please note that to help eliminate unconscious bias, this application will be anonymised prior to review. Therefore, please ensure no personal or identifiable details about team members or institutions are included in the ‘Problem and Approach’, ‘EDI and Sustainability’ and ‘Reporting Results’ sections. We will only fund genuinely collaborative partnerships where the application clearly conveys this.

Every project must have a Principal Investigator:

**Principal-Investigator -** a Principal Investigator (PI) is the lead researcher responsible for the overall management, direction, and delivery of the project. The PI holds primary accountability for the project's scientific and technical leadership, including developing the research proposal, managing the research team, and ensuring that project objectives are met on time and within budget. The PI retains responsibility for decision-making and the project’s outcomes. All costs and contributions related to the PI’s role must be fully justified in the proposal and will be subject to peer review.

There are three types of project involvement for **partners**:

**Co-Investigator-** a co-investigator (Co-I) is an individual who is employed either by the PI’s research organisation or another eligible organisation and makes significant contributions to the project’s delivery. Unlike the principal investigator (PI), who has overall responsibility for the project, the Co-I plays a collaborative role, bringing specific expertise or skills that support the research aims. Co-investigators may contribute to the design, execution, analysis, and reporting of the research, and share responsibility for ensuring its success. They may also assist in grant management and the supervision of project staff or students. Co-investigators are eligible to receive funding to complete their work on the project, with their contributions and costs outlined in the proposal.

**Project Partner**- a third party person who is not employed on the grant, or a third party organisation, who provides specific contributions either in cash or in kind, to the project. Entitlement to the outputs of the project and/or Intellectual Property will be determined between the parties involved, however any access to project outputs and/or IP must be in line with any relevant Subsidy Control regulation. As a rule, Project Partners are expected to provide contributions to the delivery of the project and should not therefore be seeking to claim funds from pro². However, where there are specific circumstances where Project Partners do require funding for minor costs such as travel and subsistence, this will usually be paid at 80% FEC unless otherwise stated by us; note that any applicable Subsidy Control regulation and HMRC guidance will also be taken into account which may affect the percentage of these costs that we will fund. These costs should be outlined and fully justified in the proposal and will be subject to peer review.

**A Subcontractor**- a third party individual who is not employed as staff on the grant, or a third party organisation, who is subcontracted by the host organisation to deliver a specific piece of work. This will be subject to the procurement rules of the host organisation. All costs that support the delivery of the subcontract are eligible and will be paid at 80% FEC unless otherwise stated, these should be outlined and fully justified in the proposal and will be subject to peer review. Entitlement to the outputs of the project and/or Intellectual Property will be determined between the parties involved, however any access to project outputs and/or IP must be in line with any relevant Subsidy Control regulation.

Your application must have at least one co-investigator or project partner, but may also have additional co-investigators, project partners, or subcontractors. The project partner and subcontractor cannot be the same. Applications with subcontractors alone will not be considered. Please indicate clearly in the form below where your team members are either project partners, co-investigators or subcontractors. Please also include, as a separate attachment, a letter of support from your project partner detailing the contribution they intend to make to the project.

Once complete, please send this application as a Word document to admin@prosquared.org.

## Project Details

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| Project Title: |  |  |  |  |
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| Lead Institution: |  | |
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| Partner Organisation: |  |  |
| Partner Organisation: |  |  |
| Partner Organisation: |  |  |
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| Expected Start Date: |  | Expected End Date: |  |

## Team Details

*If you have more than 5 team members, please add their details at the end of the form. This will not count towards the page limit. If you intend to recruit a team member for this project, please list ‘Yet to be recruited’ as the name in one of the team member slots.*

Principal Investigator

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| Name: |  | Organisation: |  |

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| Role: |  | |  |  | Email: |  |  |  |  |  |  |
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| Main Contact? Yes  No |  |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 1

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| Name: |  | Organisation: |  |

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| Main Contact? Yes  No |  |  |  |  |  |

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| Project Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 2

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| Name: |  | Organisation: |  |

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| Main Contact? Yes  No |  |  |  |  |  |

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| Project Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

Team Member 3

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| Name: |  | Organisation: |  |

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| Main Contact? Yes  No |  |  |  |  |  |

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| Project Partner?  Subcontractor? | Co-Investigator? |  |  |  |  |

Skills and Experience Relevant to pro²:

## Problem and Approach

**Provide a summary of your vision and the innovation potential of your project, in 1 paragraph or less.**

**Detail the challenge(s) from the call that you are aiming to address.**

**How do you plan to solve these challenge(s)? *(Please include a workplan with specific and measurable objectives for the project)*:**

**Please detail the contributions your Co-I(s)/partner(s) will make to the project (*this could include the idea for the project itself, tools, techniques, workspaces, IP, expertise, resources and finances*):**

## EDI and Sustainability

**Please let us know how Equity, Diversity and Inclusion will be considered for this project:**

**How has sustainability been considered for this project? Please demonstrate consideration given to sourcing, reusability and recycling of any device components and energy consumption of the project outputs:**

## Reporting Results

We are open to innovative and accessible ways of summarising and disseminating the results of your work. Please outline here your preferred way of showcasing your results and outputs:

*(Please bear in mind that you will have access to support from the pro² research designer who is able to work with you to create graphics, videos, social media content etc).*

## Finances

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| --- | --- | --- | --- | --- |
| **Summary Fund Heading** | **Fund Heading** | **Full Economic Cost** | **pro² Contribution** | **% pro² Contribution** |
| Directly Incurred | Staff |  |  | 80 |
|  | Travel and Subsistence |  |  | 80 |
|  | Other Costs |  |  | 80 |
|  | Sub-total |  |  |  |
|  |  |  |  |  |
| Directly Allocated | Investigators |  |  | 80 |
|  | Estates Costs |  |  | 80 |
|  | Other Directly Allocated |  |  | 80 |
|  | Sub-total |  |  |  |
|  |  |  |  |  |
| Indirect Costs | Indirect Costs |  |  | 80 |
|  |  |  |  |  |
|  | Total |  |  |  |

Breakdown of Other Directly Incurred Costs

|  |  |
| --- | --- |
| **Description** | **Total £** |
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Breakdown of Other Directly Allocated Costs

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| **Description** | **Total £** |
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Breakdown of Indirect Costs

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| **Description** | **Total £** |
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Finance Contact

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| Name: |  | Organisation: |  |

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## Signature

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| Signature: |  | Date: |  |
| Print Name: |  |  |  |